COURSE · MODULE 01

Module 01 · Finding your way around the site

The toolbar, the search, the downloads, the "The essentials" box and the codes that appear in every document

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minutes	library blocks	languages	reading themes

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01

Objective

By the end you will be able to find any document, template or tool, search for a term, download a PDF or a template in Word, change language and recognise the framework's codes.

02

Key ideas

1. **The site is a library, not a book.** Nobody reads it from start to finish: you enter through document 00, through the index or through this course, and move from link to link.
2. **Everything is linked.** When a text cites a document, a template (P) or a tool (T), the citation is a link.
3. **Every page has the same aids**: toolbar at the top, downloads area under the cover and "The essentials" box after the legal notice.

4. **Spanish and English are equivalent**: same content, same structure, same file name.

03

Guided tour

Step	What to do	What to look at
1	Open the library index.	The blocks, from A to K: foundations, strategy and portfolio, lifecycle, governance and risk, measurement, people and operations, board, templates, tools, framework adoption and course.
2	Go into document 00.	The cover (title, version, figures), the **downloads area** —PDF, version in the other language and related tools— and the **"The essentials"** box.
3	Use the top bar.	**Home** (all methodologies), **Library**, **Documents** (list with filter), **History** (where you have been), section **Contents**, **term search** —on this page or across the whole site, as its selector says— with previous and next result, **theme** (salmon, light salmon or night), text size and **language**.
4	Search for the word "funnel" in document 00 with the selector on **"This page"**; then switch the selector to **"Whole site"** and search for the same word.	On this page, the search highlights the matches and jumps from one to the next. Across the whole site, a list opens with every page and section of the site where the term appears and a snippet of the text; when you pick one, you land on that section with the term already highlighted. The selector remembers your choice.
4 bis	Type a code into **"Global search"**: `P12` , `T06` , `G3.05` , `phase 3` , `C2` , `RT-GEN-01` ...	A list opens with what that code means and, when you pick it, the site takes you to the page and section —or the table row— where it is explained. It is in the bar of every page, on the home page, in the tools and in the board dashboards. If you type three or more characters, a group called **"In the site text"** appears below the codes: the pages and sections where that word occurs (for example, `banking` leads to the gallery by sector). Next to it, **"Cited here"** lists the documents, templates, tools and gates that the page or the current view names, each with its link; and inside the tools and the dashboards, every written code is already a link to where it is explained.
5	Scroll down to the **usage map** in document 00.	Every phase, gate, template and tool on the map is a link: it is the quickest way to reach something specific.
6	Open a template, for example P01.	Its downloads also include the **editable template in Word**.
7	Switch to Spanish and back.	You land on the same page in the other language.

04

The codes

Code	What it is	Where it is defined
00 to 94	Documents. The first digit indicates the block.	Index
P01–P74	Templates. P01–P31 are the evidence for each phase; P32–P71, those for the company, board, compliance, third parties, audit and implementation; P72–P74, the NIST profiles and the ISO/IEC 42001 statement of applicability.	Block H
T01–T22	Tools. Those without their own application link to the procedure with which they are applied.	document 03
C1–C5	Stages of the corporate cycle: diagnosis, direction, portfolio, oversight and review.	document 01
Phases 0–7 · G0–G5, R6, G7	Phases of a use case and their decision gates.	document 01
G3.05, LV-G3	A gate criterion and the checklist for that gate.	document 21 · document 22
IA-AAAA-NNN	Identifier of a use case.	document 03
A0–A3 · S1–S4 · N1–N3 · D1–D7	Agent autonomy · incident severity · supplier requirement level · maturity dimensions.	document 02

If in doubt, the glossary (document 02) rules. And there is no need to memorise any of them: the **"Global search"** control in the bar takes you to where any of them is explained, by typing the code or part of the title.

05

Exercise

Without using the index, get from document 00 to the checklist for gate G3 and download its PDF. Then find the Word template for the value hypothesis canvas. Note how many clicks you needed in each case.

06

Self-check

1. Where can you see which part of a document is mandatory?
2. What is the difference between "Library" and "Documents" in the bar?
3. What editable format do the templates have?
4. Which document prevails if a term is used in two ways?

07

Next step

Module 02 · What SEVEN-G is and what problem it solves · Course guide

Answers. 1) In the "The essentials" box, after the legal notice, and in the matrix of document 94. 2) "Library" opens the full index; "Documents" unfolds the list of documents with a filter without leaving the page. 3) Word (.docx), generated from the same source as the HTML and the PDF. 4) The glossary, document 02.

External sources cited

Links to the official or primary source, checked before publication. Always verify the version in force on the date of use.

ISO/IEC 42001:2023 Information technology — Artificial intelligence — Management system · https://www.iso.org/standard/42001 · ISO/IEC (JTC 1/SC 42) · 18-12-2023